



REFUSE & RECYCLING

Residents should contact the Department of Public Services (DPS) at 734-384-9125 with any questions.

HIGHLIGHTS

1. Each property/parcel is provided with one 96-gallon wheeled refuse (trash) cart, collected weekly. A second cart is provided free of charge, per parcel, upon request.
2. Residential properties are provided, free of charge, one 96-gallon wheeled recycling cart, collected weekly.
3. Yard waste is collected the first full week in April and ending the second full week in December.
4. Loose bags are not permitted in any capacity.
5. Bulk pickup for the entire City occurs on Fridays only, regardless of your collection day. Limit of two (2) bulk items per week per property/parcel. Residents must contact DPS staff no later than noon on Thursday to schedule pickup. Please scan the QR code below to schedule online or call 734.384.9125.

Scan this code to schedule a bulk pickup.



Scan this code with your phone to visit our website.



REFUSE REQUIREMENTS

1. ALL refuse for collection must be contained within the 96-gallon Stevens Disposal cart. No loose bags will be allowed, except as may be announced by the City on web page and social media for any special situations that may arise.
2. Refuse shall be set out for pick-up in the City street right-of-way. Carts shall be placed out either the night before pick-up or no later than 6 A.M. the day of collection, as the contractor will not necessarily adhere to a set schedule each week.
3. Exclusions: Refuse collection excludes the following materials: tires, liquids, dead animals, metal pipes, rocks, cement, bricks, wood, logs, ashes, sod, dirt, rocks, motor oils, paint, building materials, pesticides, auto parts, insecticides, and any other hazardous or radioactive materials.
4. Yard waste must be placed in clearly marked containers or bags (see yard waste guidelines) but may NOT be mixed with trash or placed in the cart.
5. Stevens Disposal will provide maintenance for the 96-gallon refuse cart and replace it if it is damaged beyond repair.
6. Residents with a documented physical disability or those over 70 years of age may request smaller 64-gallon carts. Please contact DPS at 734-384-9125 to make a request.
7. Excessive refuse / loose bags set out are subject to immediate collection by DPS staff, with a minimum \$75 (actual costs if higher) charge assessed against the property.
8. If you have any questions or concerns about your service, please contact DPS at 734-384-9125.

RECYCLING REQUIREMENTS

Stevens Disposal collects recycling weekly in a 96-gallon cart. One cart is provided to each property/parcel upon request. Please make every effort to recycle the right material and clean the material to improve the quality of materials processed at the recovery facility. Stevens Disposal will provide maintenance for the 96-gallon recycling cart and replace it if it is damaged beyond repair.

The following are acceptable materials, provided they fit within the cart:

- All plastic bottles and containers with 1, 2, 4, 5, 6 (excluding polystyrene foam and styrofoam) and 7, including most plastic jugs and bottles
- Cardboard (provided it is not contaminated with food waste)
- Paper including junk mail, newspaper, magazines, office paper
- Juice and soup containers, aseptic containers
- Glass bottles and jars
- Small household scrap metal such as pots and pans, food cans (free of any residue)

The following **CANNOT BE ACCEPTED** for recycling, due to processing constraints or other laws and regulations:

- **NO TRASH OR YARD WASTE**
- Boxboard with wax or plastic coating and boxboard that has been contaminated by food, pizza boxes with food / grease
- Plastic shopping bags or plastic film (clogs machines)
- Cans or containers with any type of food waste
- Construction debris, wood scraps, etc.

CART PLACEMENT

Please place your refuse cart, recycling cart, and yard waste bags/containers each three (3) feet apart from one another and parked vehicles (if possible), to ensure work crews can identify appropriate containers to service.



YARD WASTE

Yard waste and lawn debris is collected from the first full week in April through the second full week in December.

The following guidelines will apply:

1. All yard waste shall be placed in brown biodegradable bags or containers no larger than 33 gallons and weighing not more than 50 pounds. Containers / bags must be provided by the residents and must be clearly marked as yard waste. Stickers are available at the DPS office at City Hall.
2. **Yard waste is NOT to be mixed with trash in the refuse cart.**
3. Acceptable materials that must be placed in containers or bags include grass clippings, weeds, leaves, small twigs, shrub clippings, garden materials, fruit, old potting soil, pumpkins, organic lawn edging, brush, branches, small shrubs and bushes with root ball removed.
4. Branches will be collected outside of the containers / bags but can be no larger than four inches (4") in diameter, and four feet (4') in length. These must be tied and bundled and the diameter of the bundle cannot exceed more than 18" inches in diameter, and weigh not more than 50 pounds. Anything exceeding these dimensions or loose will not be collected.
5. Branches should be bundled with twine; duct tape is not allowed by the compost yards.
6. Christmas trees are collected December 26 through the week that includes January 31, but must be cut to four feet (4') in length or less in order to fit within the collection truck on bulk pickup days.

HOLIDAY SCHEDULE

During the weeks of the six (6) observed Holidays, regular collection service and bulk pick-up will be delayed one day if the actual holiday falls on a Monday through a Friday. If the holiday falls on a Saturday or Sunday there is no delay in service. Please note that the City of Monroe offices may still be closed on other holidays where service is not delayed. Collection service will follow the regular collection schedule for any other holidays not listed below:

New Year's Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Christmas Day

BULK ITEMS

Bulk Items will be collected City-wide on Fridays for residential properties. When one of the six (6) holidays falls during the week, bulk collection will occur on Saturdays. Please call DPS at 384-9125 no later than noon on Thursday to schedule pickup. Each residential property/parcel is allowed up to two (2) bulk items per week.

Acceptable items are the following:

- Mattresses / box springs (must be wrapped in plastic and taped shut to prevent pest infestation).
- Furniture, fixtures, storm doors, and windows, tubs, toilets, sinks, small quantity of building debris resulting from repair or remodeling personally done by the home occupant (cannot exceed five feet (5') feet in length). All glass should be taped to prevent shattering.
- Household appliances such as stoves, refrigerators, household freezer, air conditioner, washer, dryer, water heaters, water softeners, small metal sheds broken down will be collected. Stevens Disposal will be responsible for the removal of Freon.
- Carpet and pad must be no greater than four-foot (4') by six-foot (6') cut sections, then rolled, taped, and tied. Each roll is considered one bulk item.
- Fence posts or fencing not exceeding three feet (3') in width and five feet (5') in dimension.
- Empty boxes and totes.

Stevens Disposal WILL NOT COLLECT:

- Commercial refrigerators or freezers
- Propane tanks
- Car parts
- Asphalt, concrete, demolition material or other material resulting from repair or remodeling that exceeds five feet (5') in length.

Scan this code to
schedule a bulk pickup.



OTHER QUESTIONS

WHAT DO I DO IF I AM PHYSICALLY UNABLE TO HANDLE A CART? See item #6 under Refuse Requirements.

WHAT DO I DO IF I DON'T WANT TO RECYCLE? You can call DPS at 734-384-9125 to have your recycling cart picked up.

WHAT DAY IS MY PICKUP? You may call DPS at 734-384-9125 or refer to our city website at monroemi.gov.

WHEN ARE LEAF BAGS AVAILABLE? Leaf bags are a fall program provided as a free courtesy to our residents in October to assist in handling peak leaf collection ONLY; they are not intended to be a year-round program. Please call DPS at 734-384-9125 or the City's website starting in late September for distribution days and times. You may also purchase additional lawn / leaf bags at many hardware stores and they will be collected as yard waste all season.

